



Ref no: PTA006E

14th October, 2019

Dear P.1-P.6 Parents/ Guardians,

Re: 17th Parent Teacher Association Election and Membership Fee

Until the deadline of submitting the nominations, we received 12 candidate nominations of the 17th Parent Teacher Association Election. These 12 candidates will join the election. Their information is attached. The details of the election are listed as follows:

1. Date & Time of Voting: 24th October, 2019, from 8:00 a.m. to 3:30 p.m.
2. Voting Method: Parents can cast the votes by themselves. The ballot paper of voting will be distributed to the parent in person during the time of voting.
3. Counting session: 24th October, 2019, 3:45 p.m. (parents are welcomed to join and monitor the counting)
4. Date of announcing results: 28th October, 2019 (a notice will be issued to inform all parents of the results of the election)
5. 17th Parent Teacher Association Election Committee has drawn lots randomly to assign the number of the candidates.

According to the PTA norm, each family should pay this year's (2019-2020) PTA membership fee **HK\$60 by 21-10-2019 (Monday)**. Please pay cash \$60 to your class teacher. If you have more than one child studying in the school, you just have to pay **once** through the elder sibling. Thank you for your kind attention.

Yours faithfully,

Ms Jessica Lee

Returning Officer

-----Reply Slip-----

To the School (Ref no: PTA 006E)

Regarding the information of 17th Parent Teacher Association Election and Membership Fee, I have read the notice and the information is acknowledged.

Name of student: _____ ()

Class : _____

Signature of parent: _____

Date: _____