



**寶 覺 小 學**  
**PO KOK PRIMARY SCHOOL**  
香港跑馬地山光道十一號  
11, SHAN KWONG ROAD, HAPPY VALLEY, HONG KONG  
TEL:2573 7911 · FAX:2572 4364

Ref no: PTA004E

30<sup>th</sup> September, 2019

Dear P.1-6 Parents/Guardians,

**Re: 2019-2021 Parent Teacher Association**

Our Parent-Teacher Association has been established since the year of 2000, we thank you for your continuous support for our association. According to the rules of the association, the new committee members of Parent Teacher Association shall be selected by all parents. The duration of a committee is 2 years. Parents can be a committee member for a maximum of 6 consecutive years. You are cordially invited to join our 17<sup>th</sup> Parent Teacher Association committee. Those who are interested, please fill in the reply slip. All committee members are responsible for attending regular meetings to plan and hold events jointly with the school for the welfare of our students.

In order to enhance the home-school cooperation, we would continue to implement the 'Outstanding Po Kok Parents Award Scheme' for all parents (For more details, please turn over and read the appendix). Parents will be given a certificate for supporting the school and participating in the school activities. Please complete and return the reply slip to the class teacher **no later than 8<sup>th</sup> October, 2019**.

Thank you for your kind attention.

Yours faithfully,

*Mimi Lok*

Ms Mimi Lok Hoi Yan  
Vice Chairperson of PTA

-----Reply Slip-----

To the school ( Ref no: PTA004E ) ,

Regarding the information of 2019-2021 Parent Teacher Association, I have read the notice and the information is acknowledged. (Please tick the appropriate boxes)

☐ I would like to be one of the candidates for the election of 17<sup>th</sup> Parent Teacher Association Committee.

☐ I would not like to be one of the candidates.

Name of student : \_\_\_\_\_(    )

Class: \_\_\_\_\_

Signature of parent:\_\_\_\_\_

Date:\_\_\_\_\_



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Appendix

**Outstanding Po Kok Parents**

Criteria:

Activities / Events	Score*
Parents' Day (1 <sup>st</sup> term)	20
Parents' Day (2 <sup>nd</sup> term)	20
School Picnic	20
PTA Picnic	20
Dental / Health Check-up	20
Volunteer Work e.g.: Flag selling	20
Sports Day	20
Buddha's birthday Celebration	20
Parent seminars	20
Parent-child workshops	20
Speech / Music / Drama Festival	20
Other: _____	20
Total score	

\* Scores are counted in family basis.

\*Parent(s) will get a certificate for a certain score during the end of this school year.

Gold: 200 points or above

Silver: 140 - 180 points

Bronze: 100 -120 points