



Ref no: 020E

8th September, 2025

Dear Parents/Guardians,

School-based After School Care Service Scheme

In order to support families in need and provide students with school-based after school care service, our school has participated in the " School-based After School Care Service Scheme" (the Scheme) for the 2025/26 school year, which will be operated by the St. James' Settlement Causeway Bay Integrated Services Centre.

The scheme will allow students in need to remain in school after school hours and have learning support in a safe and familiar environment, allowing parents to work for improving their lives by reducing the pressure in handling the children's academic and homework.

The school is currently gathering information from parents on the willingness to participate the Scheme. The details are as follows:

Date:	29 th September, 2025 to 31 st August, 2026
Time:	Monday to Friday, from 3:00p.m. to 6:00p.m. (No school bus service will be provided)
Venue:	Po Kok Primary School
Objectives:	1. Provide academic support; 2. Enhance children's self-care and social skills; 3. Broaden their horizons through participation in extracurricular activities; 4. Reduce parental stress, improve parenting skills, and strengthen parent-child relationships.
Service Details:	1. Homework Tutoring 2. Growth Group 3. Diverse Interest Development Group 4. Parent-Child Activities
Services Fee:	Free of charge for eligible students*
Income requirements (for eligible students*)	1. The family of beneficiary student is receiving CSSA at the time of application; or 2. The family of beneficiary student has received full-rate allowance under the Working Family Allowance Scheme in the 6 months prior to the submission of this application; or 3. The family of beneficiary student is currently receiving/has received full level assistance under the student financial assistance schemes (including the School Textbook Assistance Scheme/Student Travel Subsidy Scheme/Subsidy Scheme for Internet Access Charges) in the academic year prior to the submission of this application; or 4. For families not covered by (1) - (3) above, their income is subject to a limit of not more than 55% of the Median Monthly Domestic Household Income (MMDHI) (no asset test).

Remarks:

1. St. James' Settlement will begin interviewing applicants' parents and students in mid-September to decide whether to accept the applications.
2. If you have any queries, please contact Ms Polly Ching or Ms Mamta at 2573 7911. Please fill in the "Reply Slip" and return it to Ms Polly Ching no later than 12th September, 2025. Thank you for your kind attention.

Thank you for your kind attention.

Yours faithfully,

Ms Kathy Chung
Principal

----- Reply slip -----

To the School (Ref no: 020E),

I have read the notice and the information is acknowledged. Regarding the information of the **School-based After School Care Service Scheme**: *Please tick the appropriate box.

- I am interested in applying for the "School-based After School Care Service Scheme" for the 2025/26 academic year.
- I am not interested in applying for the "School-based After School Care Service Scheme" for the 2025/26 academic year.

Name of student: _____ ()

Class : _____

Signature of parent: _____

Date: _____