



Ref No: 003E

1st September, 2025

Dear Parents/Guardians,

Re: PE lessons

Students are encouraged to take active participation in our school PE lessons. However, if your child is not physically fit for PE lessons, you must state the reasons below and a medical proof from a registered doctor must be presented.

Please complete and return the reply slip to the class teacher **no later than 8th September, 2025**. Thank you for your kind attention.

Yours faithfully,

Ms Kathy Chung
Principal

-----Reply Slip-----

To the School (Ref no: 003E)

Regarding the information of PE lessons, I have read the notice and the information is acknowledged, my child's physical condition is stated below: (please put a tick in the appropriate boxes)

- My child is physically fit for PE lesson.
- My child cannot attend PE lesson on a temporary basis, starting from _____ to _____ due to _____ problem. (Medical proof is required)
- My child is not physically fit for PE lessons because _____
(Medical proof is required)
- My child has respiratory problem, please specify: _____

If there is an accident, parents agree that

- school should inform the parents and send the student to the hospital at once.
- school should inform the parents and a decision will be made by the parents upon contact.

Name of student : _____ ()

Class: _____

Signature of parent: _____

Date: _____